

## **Terms and Conditions**

2018 University-Industry Interaction Conference, London, United Kingdom

### **Payments**

Please note that payments need to be made within 20 days after submission of your registration. If you submit your registration less than 20 days prior to the Conference, your payment should be made immediately or in cash at the Conference registration desk.

Payments by cheque cannot be accepted.

### **Cancellation Policy**

In the case you would like to cancel your registration the following policy applies:

- Cancellations made more than 90 days prior to the Conference will be refunded 90% of the registration fees.
- Cancellations made between 60 and 90 days prior to the Conference will be refunded 75% of the registration fees.
- Cancellations made between 30 and 60 days prior to the Conference will be refunded 50% of the registration fees.
- Cancellations made less than 30 days before the event will not be eligible for a refund.

In case you are unable to attend the event a substitute delegate from your organisation is welcome at no extra charge. Your request has to be made via e-mail at least 5 days prior to the event, by writing to: [conference@university-industry.com](mailto:conference@university-industry.com)

Any bank or credit card charges resulting from a registration cancellation are for the registrants account.

### **VISA Applications**

In case a VISA is required to enter the country where the Conference will be hosted, this is the full responsibility of the registrant. Please contact the local embassy or other representative of the host country for VISA application regulations.

VISA Invitation Letters will only be issued upon request once the registration fees have been paid.

In case you failed to acquire a VISA to attend the Conference, your Conference fee will be refunded by 75%.

### **Program Changes**

We reserve the right to alter the Conference programme without notice and are not responsible for any damage or costs incurred as a result of substitution, alteration, postponement or cancellation of the event

At least one of the authors has to be registered, otherwise the paper or presentation will not be included in the proceedings, nor in the program.

### **Photographing and Video Recording**

The Conference activities will be photographed and videotaped. We preserve the right to use any of these materials in our future marketing materials.

**Age**

All Conference participants must be at least 18 years of age at the time of the event. Any request for exception must be made via e-mail at least 5 days prior to the event by writing to: [conference@university-industry.com](mailto:conference@university-industry.com)

**Admittance**

We reserve the right to refuse admittance to or expel from the Conference, without a refund, anyone that we determine is behaving in a manner that could be disruptive to the Conference or other attendees.

**Privacy Statement**

By registering for this Conference you consent to featuring your profile in the Conference participants list, in the UIIN Connect App and to receive communications from UIIN related to the Conference.

You also consent to your personal details to be disclosed to the conference organizers (i.e. University Industry Innovation Network B.V.,) and its main sponsors.